

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES AGENDA - REGULAR MEETING**

Wednesday, November 2, 2011 - 5:00 PM

**Mendocino College - 1000 Hensley Creek Road – Ukiah CA 95482
Board Room, Room 1060, MacMillan Hall**

CALL TO ORDER /PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

This time is set aside for general public comments. Additionally, comments may be made at time of discussion of any item. After being recognized by the Chair, those wishing to make comments are asked to stand at the podium, give their name, place of residence and affiliation, if any, and address their comments to the Board President. Trustees may ask questions of the speaker for clarification but will not discuss items that are not on the agenda. If appropriate, the Board may choose to refer the subject to College staff for research or for the item to be placed on a subsequent agenda.

1. APPROVAL OF AGENDA

1.1 Agenda Approval

2. APPROVAL OF MINUTES

2.1 Approval of Minutes for the regular meeting held on October 12, 2011

3 & 4 CONSENT AGENDA

3. Personnel

3.1 Employment – Short-Term Employees

Recommendation to ratify a list of short-term employees

3.2 Employment – Part-Time Faculty

Recommendation to ratify a list of part-time faculty (may be presented at the meeting)

3.3 Volunteers

Recommendation to approve a list of volunteers (may be presented at the meeting)

3.4 Resignation/Retirement - Classified

Recommendation to ratify the retirement of Pat Trenholm

3.5 Response to MCFT Proposed Side Letter 2011-12, 2012-13, and 2013-14

Presentation of the District's response to MCFT

4. Other Items

4.1 Fiscal Report as of September 30, 2011

Recommendation to accept the report as presented

4.2 Quarterly Fiscal Status Report – AB 2910

Recommendation to accept the report as presented

4.3 2011-12 Advisory Committees

Recommendation to appoint community members to advisory committees

4.4 Donation of Automobile

Recommendation to accept the donation of a Toyota Camry donated by Mike Dwyer

5. ACTION ITEMS

5.1 Library/Learning Center – Change Order No. 12

Recommendation to ratify Change Order No. 12 in the amount of \$15,894

6. INFORMATIONAL REPORTS

6.1 President's Report

Superintendent/President informational report

6.2 Education and Student Services Report

▪ Education and Student Services Department informational report

▪ A written report on Distance Education is presented as information

- 6.3 Administrative Services Report
 - 6.3.1 Administrative Services Department informational report
 - 6.3.2 Measure W Bond Report – Quarterly Report
- 6.4 Mendocino College Foundation, Inc.
 - Report on the monthly activities of the Foundation
- 6.5 Constituent Groups Reports
 - Reports from constituent groups are presented as information
- 6.6 Health Benefits Report
 - Submitted as information

7. TRUSTEE COMMUNICATIONS

- 7.1 Trustee Reports
 - Written and oral reports from Trustees are presented as information
- 7.2 Trustee discussion and possible action regarding participation in the Foundation’s Adopt-A-5th Grader program

8. TIME CERTAIN ITEM – PRESENTATION 6:00 PM

- 8.1 TLCD Architecture
 - Presentation – update on bond projects

9. “THE BIG PICTURE”

- 9.1 Student Survey
 - Trustee discussion of a student survey conducted by Dr. Charles Duffy, Director of Institutional Research
- 9.2 Future agenda items

10. CLOSED SESSION

- 10.1 Conference with Legal Counsel – Anticipated Litigation – GC 54956.9(a) 1 case
 - Case names unspecified: Disclosure would jeopardize existing settlement negotiations
- 10.2 Collective Bargaining/Meet and Confer - GC 54957.6
 - Designated Representatives: Lehner, Randall, Perryman, Chaty
 - Employee Organizations: MCFT, MPFA, Management/Supervisory/Confidential, MLCCCBU
- 10.3 Public Employee Discipline/Dismissal/Release – GC 54957

11. ADJOURNMENT

ADA Compliance: Persons with disabilities needing assistance, please notify the Superintendent/President's Office at 468-3071 no later than 24 hours prior to the scheduled meeting. Meetings are held in locations which are wheelchair accessible.

Agenda Packet and Supporting Documents Notice: The agenda packet and supporting materials can be viewed in the President’s Office, Room 1070, Mendocino College, 1000 Hensley Creek Road, Ukiah CA or on the College’s website at www.mendocino.edu.

Future Board Meetings: Regular Meeting – December 7, 2011, 5:00 PM, Ukiah Campus, Room 1060