

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES AGENDA - REGULAR MEETING**

Wednesday, November 14, 2012 - 5:00 PM

**Mendocino College - 1000 Hensley Creek Road – Ukiah CA 95482
Board Room, Room 1060, MacMillan Hall**

CALL TO ORDER /PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

This time is set aside for general public comments. Additionally, comments may be made at time of discussion of any item. After being recognized by the Chair, those wishing to make comments are asked to stand at the podium, give their name, place of residence and affiliation, if any, and address their comments to the Board President. Trustees may ask questions of the speaker for clarification but will not discuss items that are not on the agenda. If appropriate, the Board may choose to refer the subject to College staff for research or for the item to be placed on a subsequent agenda.

1. APPROVAL OF AGENDA

1.1 Agenda Approval

2. APPROVAL OF MINUTES

2.1 Approval of Minutes for the regular meeting held on October 3, 2012

PUBLIC HEARING – 5:15 PM

A public hearing will be held on the redistricting of trustee areas and the change from voting at large to voting by trustee area.

3 & 4 CONSENT AGENDA

3. Personnel

3.1 Employment – Short-Term Employees

Recommendation to ratify the list of short-term employees

3.2 Volunteers

Recommendation to approve the list of volunteers

3.3 Employment- Educational Administrator

Recommendation to approve Virginia Guleff as Vice President of Education and Student Services

3.4 Reclassification – M/S/C

Recommendation to reclassify Cindy Chapman to Executive Assistant I - Vice Presidents

4. Other Items

4.1 Quarterly Fiscal Status Report – AB 2910

Submitted for acceptance

4.2 Fiscal Report as of September 30, 2012

Submitted for acceptance

4.3 Library/Learning Center – Accept Project

Recommendation to accept the Library/Learning Center project from Midstate Construction.

4.4 Donation of Automobile

Recommendation to accept the donation of a 1998 Toyota Sienna

5. ACTION ITEMS

5.1 Resolution 11-12-01 Establishing Trustee Areas

Recommendation to adopt a resolution for redistricting and by-trustee area voting

5.2 Policy 604 Travel and Travel Expense

Recommendation to approve the revision to Policy 604

5.3 Willits/North County - Change Order No. 1

Recommendation to ratify Change Order No. 1 in the amount of \$114,736

5.4 Lowery Student Center - Change Order No. 1

Recommendation to ratify Change Order No. 1 in the amount of \$16,227

5.5 Lake County Center – Change Order No. 8

Recommendation to ratify Change Order No. 8 in the amount of \$20,096

5.6 Resolution No. 11-12-02 Pt. Arena

Recommendation to approve a resolution declaring an emergency for repairs to facilities at the Pt. Arena field station

6. INFORMATIONAL REPORTS

- 6.1 President's Report
An informational report from the Superintendent/President
- 6.2 Education and Student Services Report
An informational report from Education and Student Services Departments
- 6.3 Administrative Services Report
 - 6.3.1 An informational report from Administrative Services Department
 - 6.3.2 Measure W Bond Report and Quarterly Report
- 6.4 Mendocino College Foundation, Inc.
An informational report from the Foundation
- 6.5 Constituent Groups Reports
Oral reports from constituent groups may be given at the meeting
- 6.6 Health Benefits Report
Submitted as information

7. TRUSTEE COMMUNICATIONS

- 7.1 Trustee Reports
Written and oral reports from Trustees are presented as information
- 7.2 Trustee Self-Evaluation
Presentation of the analysis of the summary of the Board's Self-Evaluation is presented as information
- 7.3 Future agenda items

8. PRESENTATION - TIME CERTAIN ITEM 6:00 PM

- 8.1 Professional Development Leave Report
Report on the College's Agricultural Program
Presentation by faculty member Jim Xerogeanes

9. CLOSED SESSION

- 9.1 Conference with Legal Counsel – Anticipated Litigation – GC 54956.9(a) 2 cases
Case names unspecified: Disclosure would jeopardize existing settlement negotiations
- 9.2 Collective Bargaining/Meet and Confer - GC 54957.6
Designated Representatives: Darnell, Perryman, Chaty
Employee Organizations: MCFT, MPFA, Management/Supervisory/Confidential, MCCEBU
- 9.3 Public Employment: GC 54957
Title: Superintendent/President
- 9.4 Conference With Real Property Negotiator – GC 54956.8
Property: Parcel No. 027-011-21
Agency Negotiator: Roe Darnell and Larry Perryman
Negotiating Parties: The Trust for Public Land
Under negotiation: option to purchase

10. ADJOURNMENT

ADA Compliance: Persons with disabilities needing assistance, please notify the Superintendent/President's Office at 468-3071 no later than 24 hours prior to the scheduled meeting. Meetings are held in locations which are wheelchair accessible.

Agenda Packet and Supporting Documents Notice: The agenda packet and supporting materials can be viewed in the President's Office, Room 1070, Mendocino College, 1000 Hensley Creek Road, Ukiah CA or on the College's website at www.mendocino.edu.

Future Board Meetings: Regular Meeting: December 12, 2012, 5:00 PM, Ukiah Campus, Room 1060