

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES AGENDA - REGULAR MEETING**

Wednesday, March 14, 2012 - 5:00 PM

**Mendocino College - 1000 Hensley Creek Road – Ukiah CA 95482
Board Room, Room 1060, MacMillan Hall**

CALL TO ORDER /PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

This time is set aside for general public comments. Additionally, comments may be made at time of discussion of any item. After being recognized by the Chair, those wishing to make comments are asked to stand at the podium, give their name, place of residence and affiliation, if any, and address their comments to the Board President. Trustees may ask questions of the speaker for clarification but will not discuss items that are not on the agenda. If appropriate, the Board may choose to refer the subject to College staff for research or for the item to be placed on a subsequent agenda.

1. APPROVAL OF AGENDA AND APPROVAL OF MINUTES

- 1.1 Agenda Approval
- 1.2 Approval of Minutes for the regular meeting held on February 1, 2012 and the workshop held on February 15, 2012.

2. PUBLIC HEARING – TIME CERTAIN 5:15 PM

- 2.1 Public comments on energy conservation facilities contract and a facilities financing agreement for energy efficiency upgrade of current energy management system.

3 & 4 CONSENT AGENDA

3. Personnel

- 3.1 Employment – Short-Term Employees
Recommendation to ratify a list of short-term employees
- 3.2 Employment – Part-Time Faculty
Recommendation to ratify a list of part-time faculty (may be presented at the meeting)
- 3.3 Volunteers
Recommendation to approve a list of volunteers
- 3.4 Professional Development Leave
Recommendation to ratify Professional Development Leave for Jody Gehrman
- 3.5 Non-Renewal of Faculty Contract
Recommendation to not renew a temporary, non-tenure track faculty contract for Nora Danning
- 3.6 Faculty Contracts
Recommendation to approve contracts for probationary faculty
- 3.7 Faculty Contract – Categorically Funded
Recommendation to approve a non-tenure track, categorically-funded contract for Alicia Mendoza
- 3.8 Administrator Contracts
Recommendation to approve administrator contracts
- 3.9 Staffing Changes
Recommendation to ratify changes for Laboratory Technicians in Chemistry and Automotive Technology
- 3.10 Reclassification
Recommendation to approve a reclassification for Director of Fiscal Services

4. Other Items

- 4.1 Fiscal Report as of January 30, 2012
Recommendation to accept the report as presented
- 4.2 Donation – Electrical Training Tool Sets
Recommendation to accept donation from PLATT Electric Supply
- 4.3 Board Policy Revision – Second Reading
Recommendation to adopt Board Policy 322 Prevention of Workplace Violence

5. ACTION ITEMS

- 5.1 Board Policy Revision – Initial Reading
Revised Policy 718 Teaching Assignments for Staff
- 5.2 Award of Audit Contract for Fiscal Year Ending June 30, 2012
Recommendation to award contract to Certified Public Accounting firm Matson and Isom
- 5.3 Change Order No. 15 – Library/Learning Center
Recommendation to ratify Change Order No. 15 in the amount of \$79,517
- 5.4 Change Order No 2 – Lake County Center
Recommendation to ratify Change Order No. 3 in the amount of <\$356,710>
- 5.5 Resolution 03-12-01 Conservation Contract and Financing Agreement
Recommendation to adopt Resolution 03-12-01

6. INFORMATIONAL REPORTS

- 6.1 President’s Report
Superintendent/President informational report
- 6.2 Education and Student Services Report
Education and Student Services Department informational report
- 6.3 Administrative Services Report
 - 6.3.1 Administrative Services Department informational report
 - 6.3.2 Measure W Bond Report
- 6.4 Mendocino College Foundation, Inc.
Report on the monthly activities of the Foundation
- 6.5 Constituent Groups Reports
Reports from constituent groups are presented as information
- 6.6 Health Benefits Report
Submitted as information

7. TRUSTEE COMMUNICATIONS

- 7.1 Trustee Reports
 - Written and oral reports from Trustees are presented as information
 - Trustee Chaniot report on CCCT Subcommittee on K12 relations
- 7.2 Future agenda items

8. TIME CERTAIN ITEM – PRESENTATION 6:00 PM

- 8.1 English as a Second Language (ESL)
Presentation by Dean Virginia Guleff and faculty member Sarah Walsh

9. CLOSED SESSION

- 9.1 Conference with Legal Counsel – Anticipated Litigation – GC 54956.9(a) 1 case
Case names unspecified: Disclosure would jeopardize existing settlement negotiations
- 9.2 Collective Bargaining/Meet and Confer - GC 54957.6
Designated Representatives: Lehner, Randall, Perryman, Chaty
Employee Organizations: MCFT, MPFA, Management/Supervisory/Confidential, MLCCCBU
- 9.3 Public Employment GC 54957
Title: Superintendent/President

10. ADJOURNMENT

ADA Compliance: Persons with disabilities needing assistance, please notify the Superintendent/President's Office at 468-3071 no later than 24 hours prior to the scheduled meeting. Meetings are held in locations which are wheelchair accessible.

Agenda Packet and Supporting Documents Notice: The agenda packet and supporting materials can be viewed in the President's Office, Room 1070, Mendocino College, 1000 Hensley Creek Road, Ukiah CA or on the College's website at www.mendocino.edu.

Future Board Meetings: Regular Meeting – April 4, 2012, 5:00 PM, Ukiah Campus, Room 1060