

**I. GENERAL MATTERS**

**A. Roll Call**

*Present:* Aguirre, Cechin, Dingman-Katz, Finnegan, Montes, Poturica, Simpson-Logg, Smith, Terrill, Varela, Whetzel, Xu

*Absent:* Osea, Polak, Velazquez-Zvierkova

*Guests:* Edington, Gowan, Lenberg, Parmenter

*Recorder:* Nelson

**B. Approval of Minutes:** M/S/C (Cechin/Whetzel) to approve the minutes of September 29, 2023, as presented.

**C. Agenda Revisions:** None

**D. Approval of Agenda:** M/S/C (Terrill/Finnegan) to approve the agenda as presented.

**II. PUBLIC COMMENT**

None.

**III. CONSENT AGENDA**

M/S/C (Whetzel/Cechin) to approve the consent agenda as presented.

**A. AGR (Voigt)**

**1. Agriculture – Horticulture Associate of Science**

a. Program modification (Course number and title, units)

**2. Agriculture – Landscape Practices Certificate of Achievement**

a. Program modification (Course number and title, units)

**3. Agriculture – Nursery Production Certificate of Achievement**

a. Program modification (Course number and title, units)

**4. Sustainable Small Farms Management Certificate of Achievement**

a. Program modification (Course number and title, units)

**5. Viticulture Skills Certificate of Achievement**

a. Program modification (Course number and title, units)

**6. AGR 216 – Sustainable Agriculture Systems**

a. Course modification (Number, transfer status)

**B. ARC (Feigin)**

**1. ARC 164 – Field Placement and Practicum Seminar I**

a. Course modification (Subject/department, catalog description, textbook)

**2. ARC 165 – Field Placement and Practicum Seminar II**

a. Course modification (Subject/department, catalog description, textbook, objectives, SLO)

**3. ARC 197A – Addiction and Recovery Counseling Practicum**

a. Course modification (Subject/department, title, catalog description, retake policy, hours, assignments, objectives, SLO)

**C. BSK (Whetzel)**

**1. BSK 501 – Academic Skills/Pre-High School Equivalency**

a. Course modification (Textbook)

**2. BSK 502 – High School Equivalency Exam Preparation**

- a. Course modification (Catalog description, assignments, textbook, objectives, SLO)
- D. CAM (Petti)**
  - 1. Culinary Arts Management Associate of Science**
    - a. Program modification (Remove CAM 180)
  - 2. Culinary Arts Management Certificate of Achievement**
    - a. Program modification (Remove CAM 180)
  - 3. Intermediate Line Cook Certificate of Skills**
    - a. Program modification (Remove CAM 180)
- E. EAS (Cardimona)**
  - 1. Earth Science Associate of Science**
    - a. Program modification (Course number and title)
- F. MTH (Eddington, Terrill)**
  - 1. MTH 60 – Beginning Algebra for STEM and Business Majors**
    - a. Course modification (Catalog description)
  - 2. MTH 77 – Geometry**
    - a. Course modification (Catalog description)
  - 3. MTH 79 – Mathematics for Technical Fields**
    - a. Course modification (Catalog description)
  - 4. MTH 80 – Intermediate Algebra for STEM and Business Majors**
    - a. Course modification (Catalog description)
  - 5. MTH 228- Introduction to Data Science**
    - a. Course modification (Catalog description, assignments, objectives, SLO, outline)
- G. NRS (Cardimona)**
  - 1. Natural Resources Associate of Science**
    - a. Program modification (Course number and title)
- H. POL (Warf)**
  - 1. POL 199 – Independent Study**
    - a. Course reactivation (SLO)
- I. SOC (Varela)**
  - 1. SOC 203 – Introduction to LGBTQ+ Studies**
    - a. Course modification (Title, catalog description, grading, textbook, SLO)
  - 2. SOC 206 – Introduction to Research Methods in Sociology**
    - a. Course inactivation
  - 3. SOC 210 – Sociology of Families**
    - a. Course modification (Title, assignments, textbook, objectives)

#### **IV. COURSE/PROGRAM MODIFICATIONS/PROPOSALS**

- A. BKS (Whetzel)**
  - 1. Basic Academic Skills Certificate of Competency**
    - a. M/S/C (Finnegan/Terrill) to approve the program after amending the catalog description. Discussion on why students are not awarded the certificate although

many are completing the courses. Whetzel explained that her Learning Skills certificate has a statement in the catalog description addressing the need to successfully complete the courses to earn the certificate, and then she works with Admissions and Records to determine which students met the PSLOs. The following sentence was added to the catalog description: Successful completion of these courses will earn students a Certificate of Competency.

**B. ETH (Aguirre)**

**1. ETH 140 – Introduction to Native American Studies**

a. First reading for ETH 140. Aguirre explained that this is one of two new courses being proposed to add to our other Ethnic Studies curriculum. Montes thanked Aguirre for taking on the task of creating this new course. Whetzel suggested spelling out some acronyms in the outline section. Whetzel also asked about the assignments being very specific. Aguirre explained that the assignments are very specific because it was recommended to her to list textbooks in the assignments section as well as the textbook section. Whetzel suggested connecting the objectives more closely to the outline and added that some objectives seemed very similar. Finnegan suggested adding the Yuki tribe to the California section. Cechin asked how this differed from history class. Aguirre explained that this course does better at focusing on the native culture. Aguirre added that she believes this is the sort of course that students are looking for.

**C. FSC (Gowan)**

**1. FSC 91 – 1C Handcrew Firefighter**

a. First reading for FSC 91. Gowan explained that this curriculum is part of FSC 90, Fire Fighter I Academy, but there was a request from CalFire to create this stand-alone course covering the hand crew curriculum as a quick bridge to hiring additional crews. Whetzel suggested editing some objectives. Gowan explained that the curriculum is straight from CalFire and is hesitant to make any edits. Gowan also added that this course is in very high demand and hopes to offer multiple sections.

**D. LIB (Parmenter)**

**1. LIB 200 – Information and Research Competency**

a. M/S (Terrill/Cechin) to approve LIB 200 as presented. Whetzel requested to look at the change report for LIB 200 to review the edits to the assignments section. Discussion on what should appear in the assignment section. Parmenter added he is happy to review and blend the elements. M/S/C (Dingman-Katz/Cechin) to table LIB 200.

**E. MTH (Terrill)**

**1. Math Placement Rubric** – M/S/C (Whetzel/Finnegan) to approve the revised math placement rubric. Terrill explained that the rubric has been modified to include the addition of MTH 228 and to reflect the change of MTH 178 to MTH 205.

**F. MUS (Lenberg)**

**1. MUS 510 – Piano for Older Adults**

a. M/S/C (Terrill/Cechin) to approve MUS 510 pending consultation with SLOT Chair for review and possible edits to SLOs. Poturica questioned SLO #2 and the

ability to measure creativity. Lenberg had to leave the meeting early so was not present to address concerns. The committee approved the course knowing Poturica and Lenberg would work together to review and possibly make edits to SLOs.

b. M/S/C (Terrill/Cechin) to approve the discipline of Music or Older Adults: Noncredit.

**2. MUS 522 – Guitar for Older Adults**

a. M/S/C (Whetzel/Cechin) to approve MUS 522 pending consultation with SLOT Chair for review and possible edits to SLOs. Like MUS 510, Poturica questioned SLO #2 and the ability to measure creativity. Lenberg had to leave the meeting early so was not present to address concerns. The committee approved the course knowing Poturica and Lenberg would work together to review and possibly make edits to SLOs.

b. M/S/C (Whetzel/Cechin) to approve the discipline of Music or Older Adults: Noncredit.

**V. DISCUSSION**

**A. Associates Degree General Education Requirements**

Aguirre summarized the changes coming to local general education requirements. Some of the changes include adding Ethnic Studies and Oral Communication and removing American Institutions as well as increasing the units from 18 to 21. These changes will align local general education to Cal-GETC. Aguirre added that part of the discussion is to determine if our campus should keep our current institutional requirements of Studies in Culture and Wellness. There is general support to keep the Wellness requirement but also concern about increasing units for students. Poturica pointed out there is a high level of trauma, poverty, and mental health in our community and therefore the Wellness requirement should be prioritized but is concerned with creating a barrier for students with increased units.

FUTURE MEETINGS: November 17, December 1, February 2, 2024, March 1, March 22, April 26, May 10

Meeting adjourned at: 12:56 p.m.